

# OPTICOM FINANCE LIMITED

10<sup>th</sup> Floor, UAC House, 1-5 Odunlami Street, P.O Box 2058, Lagos.

## Lease/Loan Application Requirements

### INDIVIDUALS

- a. Letter of Employment
- b. Bank Statements
- c. Pay slips within the last 6 months
- d. Cash flow projections
- e. Business Plan/Feasibility Study (Where applicable)
- f. Pro-forma Invoice from potential supplier addressed to Opticom.
- g. Complete Application Forms (to be provided to Opticom)
- h. Nonrefundable processing fee
- i. Letter of Authority to discuss with Bankers
- j. One (1) Passport Photograph
- k. Identification (Driver's License or International Travel Passport)
- l. Personal Profile

### COMPANY/BUSINESS

- a. Incorporation documents i.e. Certificate of Incorporation, MEMART, CTCs of CO2, CO7
- b. Audited Accounts for the previous two/three years
- c. Bank Statements within the last 1 year
- d. Feasibility Study/Business Plan
- e. Cash Flow Projections
- f. Proforma Invoice from Potential supplier addressed to Opticom
- g. Complete application forms (to be provided by Opticom)
- h. Nonrefundable Processing Fee
- i. Letter of Authority to discuss with Bankers
- j. Company Profile
- k. One (1) Passport photograph of one of the director or contact person.
- l. Identification of one of the Directors (Driver's License or International Passport)
- m. Personal guarantee of one of the Directors.

**PLEASE CALL: Mobile: 0803 345 8230, 01-279 9160, 01-279 9161**

**Abiodun – 0802 313 8730, Grace – 0808 462 9437**

**Email: [info@opticomfinance.com](mailto:info@opticomfinance.com) WEBSITE: [www.opticomfinance.com](http://www.opticomfinance.com)**